

GENERAL RULES AND REGULATIONS

VEHICLES:

- 1) All **Vehicles** will enter the fairgrounds for unloading through the **Orange** gate on the West Side of the Fairgrounds. **Everybody** driving a vehicle on the fairgrounds is required to have a **displayed** vehicle pass and to be logged into the fairgrounds. Your confirmation card is your initial vehicle pass and packet request. It will be replaced by a permanent car pass when you pick up your packet at registration. Please keep the unloading/loading doors clear. **DO NOT** leave your vehicle unattended
- 2) **Walk-ins** only can pick up your packet at the **Gold Gate**, NE Corner of the Fair Grounds. We **do not** furnish carts, pallets, or pallet crewmembers at the **Gold Gate**. You are strictly on your own. Vehicles are not allowed there as our Sellers exit there. You must park in the Gold parking lot and then carry your items through the Gold gate to the loading dock.
- 3) Once unloaded, Sellers/Helpers are to **immediately** remove their vehicles to the parking lot off the fairgrounds. Exit through the GOLD gate (northeast corner of fairgrounds - see map). You may re-enter on foot by showing your badge via the same gate.
- 4) Moving vehicles are not allowed on the fairgrounds during the official event hours (9AM-3PM). No vehicles may be parked on the fairgrounds at **any** time.
- 5) For loading after the show, **lineup** on the West Side or the fairgrounds in the **designated M&K staging area** at the Purple Gate for controlled entry into the fairgrounds. Another show will be using the same gate for unloading so please follow directions in order to avoid congestion.

BADGES:

- 6) **Everybody** on the fairgrounds during seller setup times will be required to wear a badge issued by the Mike & Key ARC.

MISCELLANEOUS:

- 7) Sellers may **NOT** operate pallet jacks. Fleamarket personnel will move your pallets to your assigned table location while you park your vehicle.
- 8) There will be **NO** attachment of signs or banners to the walls, doors or windows of the Pavilion Exhibition Hall. Please bring your own supports for hanging signs or banners.
- 9) All tables have access to electrical power. However, electrical extension cords may be required to reach the outlets. Please follow the attached electrical extension cord guidelines. An inspection by the City of Puyallup Fire Marshall will occur prior to opening the Hamfest. **Unapproved** extension cords must be removed.
- 10) Smoking is **NOT** permitted inside the Pavilion exhibition hall or within 25 ' from any entrances.
- 11) To help provide better security, please do not remove items purchased during seller setup hours.
- 12) The Fairgrounds and the City of Puyallup strictly prohibit the sale of "adult" materials.
- 13) The Fairgrounds has stipulated that NO food items may be sold or given away unless the vendor can submit a certificate of insurance liability for the amount of \$1,000,000. The certificate must be submitted to the Fairgrounds Administration one week prior to the event.
- 14) Washington State has informed us that we MAY be required to supply them with all vendor names and addresses prior to the event. If they determine you do not have a Washington State Tax ID number, they will send you the paperwork necessary to obtain one.